

THE UNIVERSITY OF TEXAS AT ARLINGTON POLICE DEPARTMENT

BOMB THREAT REFERENCE CHECKLIST

Pre-Planning for a Bomb Threat: Develop a signal so that when you are on the phone and give the signal others will recognize you have received a bomb threat and someone needs to call the Police - 817-272-3003.

During the Bomb Threat Call:

- Remain calm
Keep the caller talking & listen to what the caller is saying
While talking give the signal that you are on a bomb threat call
If phone has caller ID display, record the displayed number
Write the exact words of the caller as much as possible:
Continue conversation and ask the caller:
Why are you doing this?
When is the bomb going to explode?
Where is the bomb?
What does it look like?
Why was the bomb placed?
Who placed the bomb?
Where are you calling from?
What is your name?

Circle all that apply:

Bomb Threat Caller's Voice: Male Female Age?: Accent Type
Calm Laughing Excited Sincere Angry Giggling Familiar to you
Normal Slow Cracking Stressed Crying Lisp Stutter
Deep Rapid Loud Broken Stumble Disguised Squeaky
Slurred Familiar with the building Other:

Background Sounds you heard:

Music Static Local Animal Noise Motor Clear Voices Office Machinery
Factory Machinery Other:

Threat Language: Foul Taped Incoherent Intoxicated Speech Obstruction:

Name of person/department who received the call: Date/time: