Pre-Planning for a Bomb Threat: Develop a signal so that when you are on the phone and give the signal others will recognize you have received a bomb threat and someone needs to call the Police -817-272-3003.

During the Bomb Threat Call:

- Remain calm
- Keep the caller talking & listen to what the caller is saying
- While talking give the signal that you are on a bomb threat call
- If phone has caller ID display, record the displayed number_____________________________
- Write the exact words of the caller as much as possible:
  ______________________________
  ______________________________
  ______________________________

- Continue conversation and ask the caller:
  - Why are you doing this?_____________________________
  - When is the bomb going to explode?_________________
  - Where is the bomb?______________________________
  - What does it look like?___________________________
  - Why was the bomb placed?________________________
  - Who placed the bomb?____________________________
  - Where are you calling from?_______________________
  - What is your name?______________________________

Circle all that apply:

**Bomb Threat Caller’s Voice:**
- Male: Laughing, Normal, Deep, Slurred
- Female: Excited, Cracking, Loud, Familiar with the building
- Calm, Normal, Deep, Slurred
- Age?: _____
- Accent Type: Calm, Laughing, Excited, Sincere, Angry, Giggling, Familiar to you, Normal, Slow, Cracking, Stressed, Crying, Lisp, Stutter, Deep, Rapid, Loud, Broken, Stumble, Disguised, Squeaky

**Background Sounds you heard:**
- Music, Static, Local, Animal Noise, Motor, Clear Voices, Office Machinery, Factory Machinery, Other: ______________________

**Threat Language:**
- Foul, Taped, Incoherent, Intoxicated, Speech Obstruction: ______________________

Name of person/department who received the call: ________________________ Date/time: _____________